



CONSULAR OUTREACH MISSION IN LAS VEGAS, NEVADA 07 - 08 DECEMBER 2024

Los Angeles, 31 October 2024 – A team from the Philippine Consulate General in Los Angeles will conduct a **Consular Outreach Program in Las Vegas, Nevada 07 - 08 December 2024**, in cooperation with the Yu Foundation.

Dates : 07 and 08 December 2024
Venue : 4045 Spencer St Las Vegas, NV 89119
Service Hours : 9:00 am – 12:00 noon; 1:00 pm – 5:00 pm

[Click Here to Request an Appointment](#)

Use the link above to request an appointment and submit requirements. Alternatively, you may also request an appointment by sending an email to LAPCGOUTREACH.LV@GMAIL.COM, indicating your mobile/phone number and attaching the complete requirements in PDF or image format. **Refer to pages 3-6 of this Notice and visit the [Consulate General's Website](#) for the complete list of requirements specific to your needed service.**

The following services will be offered:

1. **Renewal and/or first-time passport applications.** [Appointment](#) required. **Please bring a Self-Addressed Stamped Envelope (SASE)** for this service. See page 3 for more information.
2. **Dual Citizenship Petitions.** Oath-taking will be scheduled on the same day for qualified applicants. Petitioners must wear appropriate clothing. [Appointment](#) required. See page 4 for more information.
3. **Civil Registry Reports of Birth, Marriage or Death.** [Appointment](#) required. See page 5 for more information.
4. Documents for **Consular Notarization** will be processed in Los Angeles and returned to the applicant by mail. Appointment not required. **Please bring a Self-Addressed Stamped Envelope (SASE)** for this service. See page 6 for more information.
5. **Assistance to Nationals** services. Appointment not required.
6. Services from the **Philippine Social Security System (SSS)** and **Philippine National Bank (PNB)**. Appointment not required.

The **FINAL LIST** of applicants with confirmed appointments will be posted on the Consulate General's website ([Consular Outreach Missions Page](#)) on **02 DECEMBER 2024**.

IMPORTANT REMINDERS FOR ALL APPLICANTS
PLEASE READ CAREFULLY

- MOST SERVICES ARE BEING OFFERED STRICTLY **BY APPOINTMENT ONLY THROUGH THE [APPOINTMENT LINK](#)** provided above.
- ONLY REQUESTS WITH COMPLETE DOCUMENTARY REQUIREMENTS WILL BE CONSIDERED. **NO WALK-IN APPLICANTS WILL BE ACCEPTED.**

Follow the Appointment Scheduling Steps applicable to your needed service as specified below on pages 3-6 of this Notice.

- APPLICATIONS SENT THROUGH THIRD PARTY FACILITATORS WILL NOT BE ACCEPTED.
- APPLICANTS MUST PERSONALLY APPEAR DURING THE APPOINTED TIME AND **BRING ALL DOCUMENTARY REQUIREMENTS (ORIGINALS AND PHOTOCOPIES).**
- FAILURE TO APPEAR DURING THE APPOINTED TIME OR TO BRING COMPLETE DOCUMENTS WILL RESULT IN CANCELLATION OF THE APPOINTMENT.
- THE CONSULATE GENERAL DOES NOT CHARGE FEES NOR DOES IT ACCEPT DONATIONS RELATED TO THE ENTRY OR USE OF THE VENUE.
- APPLICANTS MUST **BRING THEIR OWN PENS AND SELF-ADDRESSED STAMPED ENVELOPES (SASE)**, *except for Dual Citizenship and Civil Registry applicants, who do not need a SASE.*
- **ONLY CASH PAYMENTS WILL BE ACCEPTED.** PLEASE PREPARE ACCORDINGLY.

Appointment Scheduling Steps for ePASSPORT

1. Visit the [Philippine Consulate General's website](#) to download and accomplish the ePassport application form.
2. Fill out the [APPOINTMENT REQUEST FORM](#). You will need to be signed in to a Gmail account to access this request form. Upload a copy of the completed ePassport application form and data page (bearing the name and photo) of the expired or expiring passport in PDF format. Thumbprints (if needed) and signatures must be affixed on the application form. For first-time ePassport applicants, please also upload copies of your supporting documents (i.e., NSO/PSA Birth Certificate and/or Marriage Contract, if applicable).
3. Alternatively, you may email the documentary requirements to LAPCGOUTREACH.LV@GMAIL.COM. Your email must indicate your complete contact details, including email address and telephone number.
4. All application forms and supporting documents must be in PDF or image format.

INCOMPLETE SUBMISSIONS WILL NOT BE PROCESSED.

5. On the day of your appointment, you must bring the accomplished application form, as well as the ORIGINALS and photocopies of the supporting documents. Only **CASH** payments will be accepted.

All applications must be received no later than 25 NOVEMBER 2024 or until we receive 210 applications, whichever comes first. Please note that application slots are quickly filled up after just a few days so please ensure that your submission is complete.

Please note that personal appearance is required in all cases, regardless of age (including applicants who are 65 years old and above and minors who are below 18 years old). Do not bring passport pictures. Photos and biometrics of the applicant will be taken onsite. The applicant must wear office-appropriate attire (no sleeveless attire) and will have photo taken without eyeglasses / contact lenses. No facial piercings allowed during photo capture.

The **FINAL LIST** of applicants with confirmed appointments will be posted on the Consulate's website on **02 DECEMBER 2024**.

Appointment Steps for **DUAL CITIZENSHIP** Petitions

1. Visit the [Philippine Consulate General's website](#) to download and accomplish the Dual Citizenship Application form.
2. Complete the Dual Citizenship Application form and prepare supporting documents.
3. Fill out the [APPOINTMENT REQUEST FORM](#). You will need to be signed in to a Gmail account to access this request form. Upload the completed dual citizenship application form and supporting documents.
4. Alternatively, you may email the documentary requirements to LAPCGOUTREACH.LV@GMAIL.COM. Your email must indicate your complete contact details, including email address and telephone number.
6. All application forms and supporting documents must be in PDF or image format.

INCOMPLETE SUBMISSIONS WILL NOT BE PROCESSED.

5. On the day of your appointment, you must bring the accomplished application form, the ORIGINALS and photocopies of the supporting documents, as well as three 2 x 2 ID photos per applicant, including minor derivatives. Only **CASH** payments will be accepted.
6. Those who are **only** applying for Dual Citizenship (and not any other service) do not need to bring a self-addressed stamped envelope.
7. Please note that oath-taking will be scheduled on the same day for qualified applicants. Applicants should take their oath as Dual Citizens in OFFICE-APPROPRIATE ATTIRE. The Consulate General shall **REFUSE** oath-taking to applicants wearing inappropriate outfit such as: sleeveless shirts/blouses; tank tops (e.g., sandos); skimpy clothes; shorts; slippers.

All applications must be received no later than 25 NOVEMBER 2024 or until we receive 100 applications, whichever comes first. Please note that application slots are easily filled up after a couple of days, so please ensure that your submission is complete.

The **FINAL LIST** of applicants with confirmed appointments will be posted on the Consulate's website on **02 DECEMBER 2024**.

Appointment Steps for **CIVIL REGISTRY REPORTING**

Reports of Birth (ROB); Marriage (ROM) or Death (ROD)

1. Visit [Philippine Consulate General's website](#) to download and print the ROB, ROM or ROD form.
2. Complete the ROB, ROM or ROD form and prepare supporting documents.
3. Fill out the [APPOINTMENT REQUEST FORM](#). You will need to be signed in to a Gmail account to access this request form. Upload the completed ROB / ROM / ROD form and supporting documents.
8. Alternatively, you may email the documentary requirements to LAPCGOUTREACH.LV@GMAIL.COM. Your email must indicate your complete contact details, including email address and telephone number.
4. All application forms and supporting documents must be in PDF or image format.

INCOMPLETE SUBMISSIONS WILL NOT BE PROCESSED

5. On the day of your appointment, you must bring four (4) sets of: original accomplished and signed civil registry reporting forms, as well as photocopied supporting documents, also four sets. ORIGINALS of the supporting documents must also be brought for verification of photocopies and will be returned to the applicant.
6. Only **CASH** payments will be accepted.

All applications must be received no later than 25 November 2024 or until we receive 50 applications, whichever comes first. Please note that application slots are easily filled up after a couple of days, so please ensure that your submission is complete.

The **FINAL LIST** of applicants with confirmed appointments will be posted on the Consulate's website on **02 December 2024**.

Appointment Steps for **CONSULAR NOTARIZATION**

SPA / bank or insurance account opening / extrajudicial settlements
/ certified true copies / affidavits / sworn statements etc.

The document for consular notarization should not have been previously notarized by a licensed US public notary. If your document has already been acknowledged by a US public notary, you should instead secure an Apostille from the Secretary of your respective State, prior to using the document in the Philippines.

On the day of the appointment, the signatory of the document should be present at the venue and show the following:

- original unsigned document for notarization
- a second copy of the document for the Consulate's files
- valid IDs
- two photocopies of each ID
- a self- addressed, stamped envelope

ADDITIONAL INFORMATION FOR ALL APPLICANTS

Only requests with complete documentary requirements submitted using the [APPOINTMENT FORM](#) or emailed to LAPCGOUTREACH.LV@GMAIL.COM will be considered.

The original documents should be presented during the appointment. APPLICATIONS WITH INCOMPLETE REQUIREMENTS WILL NOT BE PROCESSED. All applicants must transact directly and only with Consulate General officials.

FEES

Only CASH payments will be accepted. Fees must be paid in person at the scheduled appointment.

Payments should be paid directly to the collecting officer/cashier of the Consulate General during the outreach mission and inside the venue only. No other individuals or entities are authorized to collect fees for any consular services rendered. An additional fee of US\$10.00 will be charged for some services, in compliance with Philippine Government regulations on fees for services rendered outside regular working days and hours:

- ePassport : \$60.00 processing fee
- Dual Citizenship: \$50.00 processing fee + \$10 expedited fee per petition
\$25.00 per minor child derivative + \$10 expedited fee per child
- Civil Registry: \$25.00 processing fee + \$10 expedited fee per report
- Consular Notarization: \$25.00 processing fee + \$10 expedited fee per document

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